**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held by electronic means on Monday

12th April 2021 at 7.00pm

**Parish Councillors Present:** J Higginson (Chair)

S Ayrey

S Bargh

J Dean

D Edmondson

P Fleming

G Webber

**Also Present:** D Clarke (Clerk)

**Apologies:** All Councillors present; no apologies.

The Chairman, Mr Higginson, welcomed those in attendance and opened the meeting at 7.00 pm.

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| Item No. |  | Action |
| **21-66** | **Declarations of Interest**  There were no declarations of interest. |  |
| **21-67** | **Dispensations**  There were no requests for dispensation. |  |
| **21-68** | **Minutes of the previous meeting**  The minutes of the meeting of the Parish Council on Monday 8th March 2021 were received and approved as a true record for signature by the Chairman. | **Clerk** |
| **21-69** | **Matters arising from the minutes**  There were no matters arising. |  |
| **21-70** | **Date of next meeting**  **Resolved:** The next meeting of the Parish Council to beheld by electronic means on Wednesday 5th May 2021 at 7.00 pm. | **Clerk** |
| **21-71** | **Coronavirus - Contingency planning**  No changes to current policy. |  |
| **21-72** | **New Clerk**  The recently appointed clerk had secured full-time employment and had reluctantly resigned.  A revised advertisement for the post of Clerk was presented to the council.  **Resolved;** The revised advertisement be approved. | **Clerk** |
| **21-73** | **Bank Mandate – Review**  There had been difficulties with the online change of mandate form. A further attempt to complete it will be made. | **JH** |
| **21-74** | **Internal Audit – Annual Governance and Accountability Review**  The Parish Councill’s books and accounts will be submitted to the Internal Auditor for the year end audit shortly after this meeting.  The AGAR documents have been received. The PC will be asked to complete a Certificate of Exemption at the May PC meeting. | **Clerk** |
| **21-75** | **Registration of Parish Council Property**  There had been no progress with this matter. A report will be prepared for the next PC meeting. | **Clerk** |
| **21-76** | **Defibrillators – Update**  There was no report on this item. |  |
| **21-77** | **Green Team**  The new bench seat and picnic table will be installed shortly.  It was noted that there were two new litter picking volunteers. | **Clerk** |
| **21-78** | **Grants and Donations**  There were no requests for grants or donations. |  |
| **21-79** | **Grounds Maintenance**  Lancaster City Council had not yet quoted for routine grounds maintenance work in 2021 but had commenced mowing the children’s playground. Due to a change of policy by the City grass clippings will not be removed. | **Clerk** |
| **21-80** | **Playground Inspection and Safety Issues**  Lancaster City Council had quoted £3286 plus VAT £657.20  For repairs to the equipment and safety surfacing at the playground.  **Resolved:** The City Council’s quote of £3286 plus VAT £657.20 for the work at the playground be accepted. | **Clerk** |
| **21-81** | **Road Maintenance, Cleansing & Safety**  It was noted that Lancashire County Council had placed road resurfacing in the Pedder Road area in a works programme but had not given dates for the work,it is expected to be carried out in 2021-22.  County has provided a new gate and surface at the Globe cattle grid.  County has agreed to check the condition of road markings at Overton Hall corner. Road markings at all Main Street junctions are in poor condition and County will be asked to check them also.  The PC has been asked about the possibility of providing an additional exit from the Trailholme Road embankment onto Trailholme Road. Technical difficulties and road safety considerations make it unlikely that this can be done.  Lancaster City Council has quoted £700 plus VAT £140 to provide a dropped kerb at the entrance to Trailholme Wood.  **Resolved:** The City Council’s quote of £700 Plus VAT £140 for the installation of a dropped kerb at Trailholme Wood be accepted. | **Clerk** |
| **21-82** | **Planning**  **Application No:** 21/00318/FUL. **Proposal:** Erection of single storey rear extension. **For:** Mr. P Parkinson. **Site Address:** 18 Church Park, Overton, Morecambe LA3 3RA.  **Resolved:** No objection to this application.  **Application No:** 21/00316/FUL. **Proposal:** Demolition of existing conservatory and erection of single storey rear extension. **For:** Mr. G Tyson. **Site address:** 11 Church Park, Overton, Morecambe, LA3 3RA.  **Resolved:** No objection to this application.  **Application No:** 21/00261/FUL. **Proposal:** Erection of an agricultural storage building. **For:** Mr Wannop. **Site Address;** Trumley Farm, Trailholme Road, Overton, LA3 3HW. **Grid**  **Ref:**342414,457741.  **Resolved:** No objection to this application. | **Clerk** |
| **21-83** | **Lancaster Road Development -Street name**  No progress had been made with naming the accessroad to the Lancaster Road housing development scheme.  The developers are looking for a name for the housing development and they have been advised of the names originally suggested for the access road. | **Clerk** |
| **21-84** | **Sunderland Point Road – Illumination of warning signs**  There has been no response from the Sunderland Point Community Association concerning the PC’s suggestion for additional signage. A reminder will be sent to the SPCA. | **Clerk** |
| **21-85** | **Sunderland Point Toilets**  **Resolved:** subject to the support of the volunteers the toilets will be reopened by the end of April. Cleansing will be carried out and appropriate Covid 19 notices and sanitation equipment installed. | **Clerk** |
| **21-86** | **Website**  The website is functioning satisfactorily. |  |
| **21-87** | **Local Government Reorganisation – Consultation**  The consultation asks for comment on a proposal, supported by Lancaster City Council, for the creation of The Bay and North Cumbria unitary councils. The Bay unitary council would be an amalgamation of Barrow Borough, South Lakeland and Lancaster District Councils. The implications of the proposal for parish councils were not clear.  **Resolved:** The Parish Council will not make a formal response to the consultation. | **Clerk** |
| **21-88** | **Accounts for Payment**  **01.DGS Clarke -** Clerk’s salary March 2021  £229.08  PAYE tax £ 45.80  **Salary payable £183.28**  **02. HMRC –** PAYE tax **£45.80**  **03.Citron Hygiene –** Service charge for sanitary disposal unit SP toilets for 2021-22  £16.08  VAT £ 3.22  **Total £19.30**  **04.PLWB -** Loan repayment installment by direct debit 9 April 2021 **£332.14**  **05. E.ON Next –** Electricity charges 1/03/2021 to 31/03/2021 SP Toilets by DD 9 April 2021.  £16.88  VAT £ 0.84  **Total £17.72**  **Resolved:** Accounts be paid as presented. | **Clerk**  **Clerk** |
| **21-89** | **Correspondence**   1. **09/04/2021** Ted Levey - Sunderland Point Mission Heritage Centre Trustees. TheTrustees have **set** up a charity to develop the Sunderland Point Mission Church, gifted to them by Overton St Helens Parochial Church Council, as an emergency muster and rescue point for the community and as heritage centre. Improvements are essential to provide a water supply, toilets and basic kitchen facilities. To help with raising funds for this work the PC is asked to provide the trustees with a letter of support for the project.   **Resolved;** The Parish Council will provide a letter of support.   1. **09/04/2021** Karen Ginocchio - Karen has identified local concern about the disposal of single use plastic, much of which ends up on local beaches and countryside. One solution is a plastic eating goby which is a large fish shaped open texture litter bin. Karen asks if the PC will help the village to get one and also consider providing a suitable site for it.   The PC acknowledges concern about the problem of plastic waste. The original Goby in India is 10ft tall and 8 ft wide and one planned for Westward Ho looks to be similar in size. Because of the size of the goby the PC is not sure that there is a location in the village where it might be filled in a reasonable period of time and where it would not be liable to collect, as a by catch, perishable litter. The PC feels that the viability of the suggestion needs a bit more research. | **Clerk**  **Clerk** |